

Date: February 26, 2010

For ACTION _____

For INFORMATION X

Board Agenda: Yes X
No _____

FROM: Jean Sina, Chief Financial Officer

THRU: Margaret Barkley Byess, Deputy Superintendent
Planning and Support Operations

TO: Morton Sherman, Ed.D., Superintendent of Schools

COPY: The Honorable Yvonne Folkerts, Chair, and Members of the Alexandria City
School Board

Executive Staff

TOPIC: FY2011 Proposed Budget – Add/Delete Compilation and Superintendent's
Recommended Budget Adjustments

BACKGROUND: The attached package contains a compilation of the add-delete items received from each board member on Wednesday, February 24, 2010 and the Superintendent's recommended budget adjustments to the FY 2011 Proposed Budget.

The attached documents will be discussed at the School Board add-delete work session on Tuesday, March 2, 2010.

CONTACT PERSON: Jean Sina

Attachments:

1. Operating Fund Add-Delete Compilation
2. School Nutrition Fund Add-Delete Compilation
3. Capital Improvement Program Add-Delete Compilation
4. Superintendent's Recommended FY 2011 Budget Adjustments

**Add-Delete Compilation
FY 2011 Budget**

NOTE: Additions and Deletions cannot be added due to duplication; final adds and deletes will be additive and not include duplicates.

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
Revenue									
SB1	HM,MW, YF	Remove 0.4% (2.0% vs. 2.4%) additional revenue request to the City of Alexandria		(650,000)			(672,872)		This will bring the requested City appropriation to 2.0% or \$167,886,567 in order to match the figure included in the City Manager's proposed budget.
SB2	HM,MW	Use of fund balance through savings from the FY2010 fourth quarter VRS Holiday	-			TBD (If accepted)			ACPS staff would prefer not to use the proposed fourth quarter VRS holiday savings to fund recurring expenditures. Use of non-recurring savings to fund recurring costs is not fiscally prudent. There would be a two-fold impact resulting from the eventual increase in VRS rates and the lack of available funding to cover recurring costs in the subsequent fiscal year.
Revenue Subtotal			-	(650,000)	-	-	(672,872)	-	
Net change to revenue				(650,000)			(672,872)		
Expenditures									
SB3	CW	Emergency Virtual School: add funding for consultant or study to recommend the implementation requirements for a virtual school to maintain instruction during school closures. This funding will be used to put an instructional emergency plan in place when schools are closed for several days due to inclement weather or any other emergency (i.e., H1N1).	10,000				-		Dr. Brown plans to lead this work in collaboration with the curriculum specialists. Additional funds are not required at this time.
SB4	AP	Add Fine/Performing Arts - Coach stipends	5,000			5,380			All school budgets include funding for stipends. There are 65 stipends paid at TC Williams High School to support a wide variety of student activities. Principals are tasked with determining how stipend funds are allocated. Additionally, principals may use student activity funds to support stipends.
SB5	BM	Add funding for the Middle Schools Fine Arts-Plays	5,000			5,380			Beyond the middle schools' base budget allocations, principals may use student activity accounts and/or building rental fee revenues to support fine arts programs and plays.
SB6	AP	Restore 5.0 Reading Teachers	390,000		5.00	376,295		5.00	To comply with Title I regulations, ACPS must use a base allocation formula that is equitable across all schools to allocate reading support staffing. Title I schools may use Title I funds to enhance their staffing beyond the base allocation. Therefore, the addition of 5.0 reading teachers to the operating budget would cost \$376,295 and the services of these educators would have to be shared across 13 elementary schools. Restoring 6.5 elementary reading teacher FTEs would enable each elementary school to have 1.5 FTE reading teachers delivering direct services to students, at a cost of \$489,184. Restoring reading support (teachers and coaches) to the FY 2010 level would require the addition of 12.0 FTE to the proposed FY 2011 operating budget.
SB7	SG	Add 6.5 Reading Teachers for a total of 1.5 FTEs per school; augment at Title I schools using grant funding			6.50	489,184		6.50	Please see SB6.

Add-Delete Compilation
FY 2011 Budget

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
SB8	MC	Restore Reading Teachers to Elementary Schools	489,183			489,184		6.50	Please see SB6.
SB9	HM	Reinstate Elementary Reading Teachers to the FY 2010 levels	489,183			489,184		6.50	Please see SB6.
SB10	BM	Restore 6.0 Reading Teachers	415,374		6.00	451,554		6.00	Please see SB6.
SB11	MW	Add 6.5 Elementary Reading Teachers to provide a total of 1.5 FTEs reading specialists to each elementary school			6.50	489,184		6.50	Please see SB6.
SB12	RC	Restore 6.5 Reading Teachers for non-Title I Elementary Schools	505,586		6.50	489,184		6.50	Please see SB6.
SB13	YF	Add Elementary Reading Teachers to provide a total of 1.5 reading specialist positions to each elementary school	489,183			489,184		6.50	Please see SB6.
SB14	AP	Add a Social Worker position (Counseling) at Stonewall Jackson	78,000		1.00	75,259		1.00	As we work to realign Pathways to Graduation, under the leadership of the Academy I principal, the Academy 1 Counselor and Social Worker can support students at both locations.
SB15	BM	Add one FTE Social Worker at Stonewall Jackson	75,250		1.00	75,259		1.00	See above
SB16	AP, HM	Reduce central office, administration and technology budgets		(473,000)		(473,000)			<p>For Technology Services, the proposed deletion of \$473,000 would eliminate all new and replacement technology equipment to all five middle schools. The VPSA grant described in response to budget question B-11-35 is subject to elimination pending the final State budget and also contains specific requirements which restricts its use for elementary schools.</p> <p>Central office positions have been reduced by almost 20 FTE (exclusive of centrally budgeted teacher and paraprofessional positions) over the past three years, and further reductions may negatively impact the performance of the organization. A 1997 study of central offices that downsized "found important evidence to support the relevance of a central office." The tasks performed by central office personnel were shifted to school offices "which diverted personnel from the core function of instruction [and] reduced the efficiency they were seeking." In addition, remaining central office employees became "burned out, as more individual time and effort was required to complete tasks"; principals "felt deserted by central office."</p>
SB17	SG	Provide calendar template to all PTAs by August 1st (at no additional cost)	-			-			Our intent is to send a camera-ready wall calendar to each PTA so that the PTAs can print the calendar themselves. We currently have the wall calendar posted online, so PTAs and individuals can do this now if they choose to do so. We will also seek sponsors for a hard copy of the calendar as allowed by ACPS Policy KQ1--Commercial, Promotional, and Corporate Sponsorships and Partnerships.
SB18	SG	Increase minimum class size for non-core, non-support, non CT certification courses and apply these savings to summer program and stipends to support the classes being dropped as afterschool clubs				TBD (if accepted)			The courses that are non-core, non-support, non-CTE include World Languages, Fine and Performing Arts, and PE above grade 10. We will be staffing World Languages, Fine and Performing Arts and CTE courses across campuses in grades 6-12, based on student course selections. The only after-school club that would probably result is in the area of fitness and weight training. However, athletes are using the fitness teaching areas after school.

**Add-Delete Compilation
FY 2011 Budget**

Key	Board Member Initials	Budget Item	Submitted Amount		FTE	Confirmed Amount		FTE	Staff Comments
			Add	Delete		Add	Delete		
SB19	SG	Add Summer School offerings: STEM, summer job internships, and financial literacy course				Pending			To provide these three courses (STEM, Financial Literacy, Summer Internships), the proposed FY 2011 budget would need to be increased by \$28,812 which is the cost for 3.0 summer teacher FTEs plus materials. This does not include transportation or overhead, and assumes colocation with existing summer programs. The alternative would be to eliminate three current, secondary summer course offerings.
SB20	SG	Provide stipends to support the classes being dropped (due to the increase in the minimum class size) as afterschool clubs				TBD (if accepted)			Please refer to SB19.
SB21	SG	Pilot alternative education program for grades 6-8 (i.e., Academy I at TC Williams) on 3rd floor of George Washington site				TBD (if accepted)			Consideration is being given to Alternative Education for grades 6-12 at Stonewall Jackson.
SB22	SG	Reinstate instructional coaches for each middle school			5.00	346,145		5.00	Staff continues to pursue alternative revenue streams to support middle school instructional coaches. Restoring the five current instructional coaches to the operating budget would cost \$346,145.
SB23	MC	Restore middle school instructional coaches until division wide model is piloted and complete	346,145		5.00	346,145		5.00	Please see SB22. Pending funding, middle school instructional coaches will be included in the division wide model implementation next year.
SB24	SG	Cover the full cost of the supplemental retirement for all eligible employees				1,163,119			This would put the full cost of the ACPS supplemental retirement program on ACPS. The proposed budget shares the cost, with 1.75% of salary paid by ACPS and 1% paid by the employee. The superintendent has recommended adjusting this to 2.25% paid by ACPS and 0.5% paid by the employee.
SB25	SG	Add one (1) day or equivalent for training all special education paraprofessionals				11,930			For school year 2009-2010, a steering committee composed of paraprofessionals, teachers, building administrators and central office personnel met regularly to determine professional development needs for paraprofessionals. Based upon the committee's recommendations, the Office of Student Services provided training in the following areas: supporting positive behavior; deescalating behavior and therapeutic restraints; inclusion; and addressing medical needs. The training sessions ranged from 3 hours to a one day, depending on the topic. The steering committee will meet one more time this year to debrief and plan out professional development for school year 2010-2011. The confirmed amount provided is the lowest cost approach to additional training which covers stipends to special education paraprofessionals for participating beyond normal classroom hours.
SB26	SG	Add 2.0 FTEs for elementary world languages at Mount Vernon and Jefferson Houston Elementary Schools			2.00	75,259		1.00	Contingent upon the approval of a comprehensive plan for a school wide PYP world language program and additional funding from the state through lower than expected VRS rates, the Superintendent recommends appropriate world language staffing at Mount Vernon and Jefferson-Houston Elementary Schools, currently estimated at 0.5 FTE at each school.
SB27	MC, HM, RC	Restore ELL teacher to Charles Barrett Elementary School	16,403		0.30	22,578		0.30	ELL student projections and the formulas will be reviewed again following the March 31 reporting date for the state. We would like to have a consistent approach across schools, that considers all relevant factors in staffing and provision of services, while providing the staffing needed to provide efficient and high quality instructional services to students. Any recommendations of changes will be brought to the Board as part of the adjustments to the FY 2011 final budget.

**Add-Delete Compilation
FY 2011 Budget**

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
SB28	MW	Restore Charles Barrett Elementary School's ELL teacher allocation to the FY 2010 level (1.5 FTEs)				22,578		0.30	Please see SB28.
SB29	YF	Reinstate Charles Barrett Elementary School's ELL position to 1.5 FTEs	16,403			22,578		0.30	Please see SB28.
SB30	MC	Restore building-based science teachers back to elementary schools, and provide 1.0 site-based science teacher for every elementary school	444,028		6.00	451,554		6.00	The 2008-2010 School Board Goals call for a standard model of science support that provides parity in resources and staffing among the elementary schools. Restoring elementary science teachers to the SY 2008-2009 level would eliminate the parity that has been established through the visiting science teacher model. Providing a science teacher to every elementary school would require the addition of 6.0 FTE positions to the FY 2011 Proposed budget.
SB31	MC	Reduce OPEB contribution		TBD		TBD (if accepted)			Staff do not recommend adjusting the OPEB contribution. Based on ACPS' unfunded accrued liability, using these funds is not fiscally prudent. A decrease in the FY 2011 payment will require greater increases in future years when ACPS is faced with the loss of ARRA grant funds and an increase in the required annual contribution. As recommended by Government Accounting Standards Board, these payments should be made every year at the level determined by the actuarial study.
SB32	BM	Add 0.5 Library/Media Specialist position	37,647		0.50	37,630		0.50	The responsibilities of the Library Media Curriculum Specialist will be divided into two categories: program management and professional leadership. The program management responsibilities (purchase order completion, scheduling support etc.) will be assumed by the Curriculum Specialist for Fine Arts. The professional leadership role (analysis of library collections, facilitating exemplary library/media programming, etc) will be assumed by a current ACPS library media specialist who will be paid a stipend for these additional responsibilities.
SB33	HM	Add 0.5 FTE for an IB/MYP Coordinator position	84,882		0.50	37,630		0.50	For the 2010-2011 school year, the IB/MYP Coordinator responsibilities can be assumed by two current Curriculum Specialists.
SB34	BM	Add one PYP/MYP Coordinator position for Jefferson Houston and the Middle Schools	75,250		1.00	75,259		1.00	Jefferson-Houston is currently staffed with a .5 FTE PYP/MYP Coordinator. The MYP Coordinator responsibilities for the middle school/Minnie Howard IBO cluster model will be assumed by two current Curriculum Specialists.
SB35	BM	Decrease curriculum services budget		(163,500)			(163,500)		These funds will be used to pay teacher stipends to support the curriculum redesign work that is called for in the ACPS Strategic Plan.
SB36	BM	Reduce Early Childhood staff development		(40,000)			(40,000)		Professional development would not be provided to the early childhood Pre-K, first and second grade teachers or paras. The planned professional development includes developmentally appropriate practices, inclusion philosophy and strategies (with Head Start teachers), brain research, specific paraprofessional staff development, curriculum writing and curriculum alignment Pre-K thru 2nd grade.
SB37	HM	Add funding for a system-wide grade level check of residency (assumes paraprofessional level)	28,200		1.00	28,205		1.00	The residency verification project has been assigned to the Principal on Assignment, who will bring a plan forward for the Superintendent's approval. The plan will include a cost analysis for implementation.
SB38	MW	Add funding for re-registration of a grade-level to analyze/address any residency issues				-			Please see SB38.

Add-Delete Compilation
FY 2011 Budget

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
Expenditures Subtotal			4,000,717	(676,500)	53.80	6,091,836	(203,500)	72.90	
Total change to expenditures				3,324,217			5,888,336		

**Add-Delete Compilation
FY 2011 Budget**

**Attachment 2
School Nutrition Fund**

NOTE: Additions and Deletions cannot be added due to duplication; final adds and deletes will be additive and not include duplicates.

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
Revenue									
SB1	SG	Increase lunch and breakfast price by 5 cents	50,000			TBD (If accepted)			In SY 08/09 paying students were 29% of the SNF customer base; this year to date they are 27.9%. Under the current economic conditions, paying families are making decisions to pack meals rather than buy. Traditionally, for every nickel prices are increased, FNS will lose 1-1.5 % participation and it will take a couple of years to gain that back. Prices were increased for FY 2010, which is why an additional price increase was not requested for FY 2011.
Revenue Subtotal			50,000	-	-	-	-	-	
Net change to revenue				50,000			-	-	
Expenditures									
SB2	SG	Serve Breakfast for all students as Pilot at one school	22,900			22,800			Staff support doing this, but through a subsidy from the operating fund. If the Board wishes to pursue this, staff will bring a recommended funding mechanism back to the Board and wish to pursue a pilot program at William Ramsay Elementary school.
SB3	MC	Serve Breakfast for all students at the school with the highest percentage of Title I population (currently William Ramsay Elementary school)	22,800			22,800			Please see SB2.
SB4	SG	Expand after school snacks at all elementary schools	27,100			-			The afterschool snack program is a federal program that has specific rules about what kinds of activities can be claimed. If additional snacks not meeting these requirements are desired, schools may request them, at cost, via the intranet to the SNF office. After school snacks are served in all but three schools: Barrett, Lyles Crouch and Polk. We also serve snacks as a vendor to the children participating in after school recreation department programs and at GW and FCH to students participating in PowerUp. If additional after-school snacks are desired, a division-wide approach should be taken to this and the funds added to the operating fund accounts so schools may make the purchases directly from SNF.
Expenditures Subtotal			72,800	-	-	45,600	-	-	
Net change to expenditures				72,800			45,600	-	

**Add-Delete Compilation
FY 2011 Budget**

**Attachment 3
Capital Improvement Program**

NOTE: Additions and Deletions cannot be added due to duplication; final adds and deletes will be additive and not include duplicates.

Key	Board Member Initials	Budget Item	Submitted Amount			Confirmed Amount			Staff Comments
			Add	Delete	FTE	Add	Delete	FTE	
Expenditures									
SB1	AP	Hammond Field and track	250,000			-			With the funding available in the CIP plus the remaining fund available from the FCH lawsuit, the artificial turf can be installed as well as lights, a non-regulation running track outside the artificial turf field, and an upgraded fence.
SB2	SG	Adjust the Hammond track and field project to include lights and a non-regulation track outside the artificial turf field				-			See response to SB1
SB3	YF	Ensure CIP funding for the Hammond turf field and non-regulation track.	250,000			-			See response to SB1
SB4	SG	Fast-forward TC Williams acoustic shell to FY 2011				TBD (if accepted)			The acoustic shell is budgeted for FY 2014. Even with the substantial funding increases to the schools compared to last year's CIP budget, there are still substantial maintenance and repair projects that must be done before funding the acoustic shell. Staff would welcome the collaboration of the music staff at TC and the community in finding alternative funding sources to enable this project to be completed earlier.
SB5	SG	Adjust the project description, and if necessary the cost, to include a new playground at Cora Kelly for FY 2012-14				-			A new playground is part of the plan for the Cora Kelly replacement building; this will be made clearer with the publication of the final CIP document.
SB6	SG	Prioritize sound baffles at Mount Vernon recreation center gym				-			ACPS staff have shared this priority request with the City Recreation, Parks, and Cultural Affairs staff.
Expenditures Subtotal			500,000	-	-	-	-	-	
Net change to expenditures				500,000			-	-	

FY 2011 Operating Budget Superintendent's Recommended Budget Adjustments		
	Amount	FTE
FY 2011 Revenue	\$ 201,795,625	
Total Proposed Operating Expenditures	\$ 201,795,625	1,904.93
<u>Expenditure Adjustments:</u>		
Recognize a reduction of 1.5% in the VRS rate from 15.49% to 14.0%. This is still above Governor McDonnell's revised budget submission with a rate of 10.31%. Each 1% point change equals \$1.1 million.	\$ (1,580,816)	-
Champion Student Achievement		
Add a 0.5 FTE reading teacher to each elementary school (6.5 FTE)	\$ 489,183	6.50
Add 1.0 FTE Secondary Inclusion specialist; add 1.0 FTE Autism and Inclusion Specialist; and eliminate (1.0) FTE Occupational Therapist (long-term vacant)	\$ 75,259	1.00
Reinstitute a portion of the Principals' Promise Fund to increase the allocation for student/family emergency assistance (\$15 per FRPM student) and add funding for the Writing Project	\$ 150,805	-
Additional 0.5 FTE World Language teachers for Mount Vernon and Jefferson Houston, contingent on appropriate program development	\$ 75,259	1.00
Performance recognition program for administrators (principals, asst principals; directors and above).	\$ 208,750	-
	\$ 999,256	8.50
Shared Responsibility for Student Achievement and Excellence		
Reduce the employee share of supplemental retirement program from 1% to 0.5%	\$ 581,560	-
	\$ 581,560	-
FY 2011 Adjusted Expenditures	\$ 201,795,625	1,913.43
	FY 2010 Final Budget \$ 197,546,081	1,916.66
	% Change 2.2%	-0.2%