

**ALEXANDRIA CITY PUBLIC SCHOOLS  
MODIFIED CALENDAR SCHOOLS  
2011-12 WORK SCHEDULE**

200 DAY CONTRACTS: NO PAID HOLIDAYS  
240 DAY CONTRACTS: NO PAID HOLIDAYS

Administrative & Administrative Support Employees

MONTH

July 1	240 Day Employees Report
July 4	Independence Day - Holiday - Unpaid Day Off
July 19	200 Day Employees Report
August 31	Professional Development Day
September 5	Labor Day - Unpaid Day Off
September 30	Professional Development Day - Student Holiday
October 3-14	Intersession - Work Days for 240 - Unpaid Days Off for 200
November 11	Veteran's Day - Professional Development Day
November 23-25	Thanksgiving Holiday - Unpaid Days Off
December 22	Professional Development Day - Student Holiday
December 23 - 30	Winter Break - Unpaid Days Off
January 2-6	Intersession - Work Days for 240 - Unpaid Days Off for 200
January 16	Martin Luther King, Jr - Unpaid Day Off
February 20	Presidents' Day - Unpaid Day Off
March 23	Professional Development Day - Student Holiday (Snow Make-up Day #1)
April 2 - 6	Spring Break - Unpaid Days Off
April 9-20	Intersession - Work Days for 240 - Unpaid Days Off for 200
May 28	Memorial Day - Holiday - Unpaid Day Off
June 20	Last Day for Teachers
June 21 & 22	Snow Make-up Days #3 & #4
June 22	Last Day for 200 Day Admin Support Employees
June 29	Last Day for 240 Day Admin/Admin Support Employees

NUMBER OF WORKING DAYS		
Month	200 Day	240 Day*
July	8	20
August	23	23
September	21	21
October	11	21
November	19	19
December	16	16
January	16	21
February	20	20
March	22	22
April	6	16
May	22	22
June	16	21
<b>TOTAL DAYS:</b>	<b>200</b>	<b>242*</b>

\*240 DAY EMPLOYEES ARE ENTITLED TO 2 FLOATING DAYS



**ALEXANDRIA CITY PUBLIC SCHOOLS  
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**School Nutrition Managers and other School Nutrition Employees**

**221 DAY CONTRACTS: 214 WORK DAYS & 7 PAID HOLIDAYS  
222 DAY CONTRACTS: 212 WORK DAYS & 10 PAID HOLIDAYS**

**MONTH**

July 27	School Nutrition Managers Report
July 29	School Nutrition Workers I & II Report
August 31	Professional Development Day - All Staff Report
September 5	Labor Day - Paid Holiday
September 6	School Begins - Students Report
September 30	Professional Development Day
October 3-14	Intersession
November 11	Veteran's Day - Paid Holiday - Teacher Work Day - Student Holiday
November 23	Thanksgiving Break - Unpaid Day Off
November 24	Thanksgiving Day - Paid Holiday
November 25	Thanksgiving Break - Paid Holiday for SN Workers - Unpaid for Mgrs.
December 22	Professional Development Day - Unpaid Day Off
December 23	Winter Break - Paid Holiday for SN Workers
December 23 - 31	Winter Break - See Chart at Right
January 2 - 6	Intersession
January 16	Martin Luther King, Jr - Paid Holiday
February 22	Presidents' Day - Paid Holiday
March 23	Prof. Dev. Day - (or Make-up Day #1) Unpaid Day Off for Mgrs./Workers I/II
April 2 - 6	Spring Break - Unpaid Days Off
April 9 - 20	Intersession
May 28	Memorial Day - Paid Holiday
June 20	Last Day for SN Managers & SN Workers I/II
June 21 & 22	Snow Make-up Days #2 and #3

All School Nutrition Staff report to work on snow make-up days only if they are needed.

School Nutrition Managers and School Nutrition Workers I & II do not report for work when schools are closed due to weather conditions for students.

Month	Serving Days	NUMBER OF WORKING DAYS	
		School Nutrition	
		Managers/	Workers I & II
July	-	3	1
August	22	23	23
September	20	20	20
October	21	21	21
November	18	18	18
December	15	15	15
January	21	21	21
February	20	20	20
March	21	21	21
April	16	16	16
May	22	22	22
June	14	14	14
<b>TOTAL DAYS:</b>	<b>210</b>	<b>214</b>	<b>212</b>

Paid Holidays		SN Managers	SN Workers
		220	I & II 222
September 5	Labor Day	x	x
November 11	Veteran's Day	x	x
November 24	Thanksgiving Day	x	x
November 25	Thanksgiving Break		x
December 23	In Place of 1/1/11		x
December 30	1/2 Day Christmas Eve		x
December 26	Christmas Day	x	x
December 30	1/2 Day New Year's Eve		x
January 16	Martin Luther King Day	x	x
February 20	President's Day	x	x
May 28	Memorial Day	x	x



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**Teachers, Paraprofessionals and Other Support Employees**

**MONTH**

July 6	215 Day Employees Report
July 11	210 Day Employees Report
July 18	205 Day Employees Report
July 21	202 Day Employees Report
July 26	194 Day Employees Report
July 26	192 Day Employees Report - Paraprofessionals/Library Media Assistants
August 31	Professional Development Day
September 5	Labor Day - Unpaid Day Off
September 30	Professional Development Day
October 3-14	Intersession - Unpaid Days Off
September 19-21	Elementary School Conferences Grades K-5 - Early Dismissal
November 11	Veteran's Day - Professional Development Day - Unpaid Day Off for 192 Day Emp.
November 23 - 25	Thanksgiving Holiday - Unpaid Days Off
December 22	Prof. Dev. Day - Unpaid Day Off for 192 day Employees
December 23 - 30	Winter Break - Unpaid Days Off
January 2-6	Intersession - Unpaid Days Off
January 16	Martin Luther King, Jr - Unpaid Day Off
February 20	Presidents' Day - Unpaid Day Off
March 23	Professional Development Day - (Snow Make-up Day #1)
March 28 - 30	Elementary School Conferences Grades K-5 - Early Dismissal
April 2 - 6	Spring Break - Unpaid Days Off
April 9 - 20	Intersession - Unpaid Days Off
May 28	Memorial Day - Holiday - Unpaid Day Off
June 20	Last Day for Teachers/Paraprofessionals
June 20	Last Day for 202/205/210 Day Employees
June 22	Snow Make-up Days #3 & #4
June 22	Last Day for 215 Day Employees

**192 DAY CONTRACTS: NO PAID HOLIDAYS**  
**194 DAY CONTRACTS: NO PAID HOLIDAYS**  
**202 DAY CONTRACTS: NO PAID HOLIDAYS**  
**205 DAY CONTRACTS: NO PAID HOLIDAYS**  
**210 DAY CONTRACTS: NO PAID HOLIDAYS**  
**215 DAY CONTRACTS: NO PAID HOLIDAYS**

Month	NUMBER OF WORKING DAYS					
	192 Day	194 Day	202 Day	205 Day	210 Day	215 Day
July	4	4	7	10	15	18
August	23	23	23	23	23	23
September	21	21	21	21	21	21
October	11	11	11	11	11	11
November	18	19	19	19	19	19
December	15	16	16	16	16	16
January	16	16	21	21	21	21
February	20	20	20	20	20	20
March	22	22	22	22	22	22
April	6	6	6	6	6	6
May	22	22	22	22	22	22
June	14	14	14	14	14	16
<b>TOTAL DAYS:</b>	<b>192</b>	<b>194</b>	<b>202</b>	<b>205</b>	<b>210</b>	<b>215</b>

**Teachers and Paraprofessionals do not report to work when schools are closed due to weather conditions for students.**



**ALEXANDRIA CITY PUBLIC SCHOOLS  
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Maintenance /Custodial Employees

**260 DAY CONTRACTS: 249 WORK DAYS & 11 PAID HOLIDAYS**

**MONTH**

July 1	260 Day Employees Report
July 4	Independence Day - Paid Holiday
September 5	Labor Day - Paid Holiday
November 11	Veteran's Day - Work Day
November 23	In Place of Veteran's Day - Paid Holiday
November 24 - 25	Thanksgiving Holiday - Paid Holiday
December 23	In Place of New Year's Day - Paid Holiday
December 26 & 30	Winter Break - Paid Holiday
January 16	Martin Luther King, Jr - Paid Holiday
February 20	President's Day - Paid Holiday
May 28	Memorial Day - Paid Holiday
June 29	Last Day for 260 Day Employees

NUMBER OF WORKING DAYS	
MONTH	
July	20
August	23
September	21
October	21
November	19
December	19
January	21
February	20
March	22
April	21
May	22
June	21
<b>TOTAL DAYS:</b>	<b>250*</b>

**Paid Holidays:**

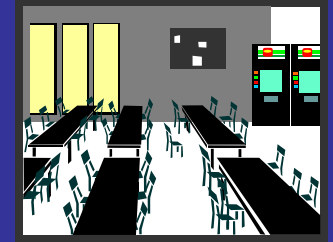
July 4	Independence Day
September 5	Labor Day
November 23	In Place of Veteran's Day
November 24 & 25	Thanksgiving Holiday
December 23	In Place of New Year's Day
December 26 & 30	Winter Break
January 16	Martin Luther King Day
February 20	President's Day
May 28	Memorial Day

Maintenance and custodial employees will report for work when schools are closed for students due to snow or other weather emergencies (code green and code red days)

\* 260 Day employees entitled to 1 floating day.



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**CAFETERIA HOSTESSES**

**MONTH**

August 1	Cafeteria Hostesses Report to Assigned School
August 31	Professional Development Day - Unpaid Day Off
September 5	Labor Day - Unpaid Day Off
October 3 - 14	Intersession - Unpaid Days Off
November 11	Veteran's Day - Unpaid Day Off
November 23-25	Thanksgiving Holiday - Unpaid Days Off
December 22	Prof Dev. Day - Unpaid Day Off
December 23 - 30	Winter Break - Unpaid Days Off
January 2 - 6	Intersession - Unpaid Days Off
January 16	Martin Luther King, Jr - Unpaid Day Off
February 20	Presidents' Day - Unpaid Day Off
March 23	Prof. Dev. Day - Student Holiday (or Make-up Day #1) -Unpaid Day Off
April 2 - 6	Spring Break - Unpaid Days Off
April 9 - 20	Intersession - Unpaid Days Off
May 28	Memorial Day - Unpaid Day Off
June 20	Last Day for Cafeteria Hostesses
June 21 & 22	Snow Make-up Days #3 & #4

<b>NUMBER OF WORKING DAYS</b>	
<b>MONTH</b>	<b>Cafeteria Hostess</b>
August	22
September	20
October	11
November	18
December	15
January	16
February	20
March	21
April	6
May	22
June	14
<b>TOTAL DAYS:</b>	<b>185</b>

**Cafeteria Hostesses do not report to work when schools are closed due to weather conditions for students.**