



Public Release for Provision 2 Schools

Notification of Participation in Special Provision 2

Special Assistance Certification and Reimbursement Alternative II

PUBLIC RELEASE FOR BASE YEAR

NATIONAL SCHOOL LUNCH/SCHOOL BREAKFAST PROGRAM

Children need healthy meals to learn. **Alexandria City Public Schools** offer healthy breakfasts every school day at no charge to your child(ren) for Provision 2 schools. School Nutrition Services receives support from the U.S. Department of Agriculture through the National School Lunch and School Breakfast programs. We receive additional money for meals served to children from households with income at or below the amounts on the Income Chart. To determine the amount of Federal support to which we are entitled, parents will be asked to complete a free and reduced meal application as soon as possible, sign it, and return it to the school. Federal support is earned for school meals and other school programs based on students' eligibility for free and reduced price meals.

A COMPLETED FREE AND REDUCED-PRICE MEAL APPLICATION MUST BE SUBMITTED FOR EACH HOUSEHOLD TO DETERMINE WHETHER YOUR CHILD(REN) QUALIFIES FOR FREE OR REDUCED-PRICE MEALS. RETURN COMPLETED APPLICATION TO YOUR SCHOOL CAFE MANAGER.

The following schools will be participating in this special provision and provide BREAKFAST at no charge to students: [Early Childhood Center](#); [Ferdinand T. Day Elementary School](#); [James K. Polk Elementary School](#); [John Adams Elementary School](#); [Patrick Henry K-8 School](#); [Francis C. Hammond Middle School](#)

Here is important information parents need to know.

1. All children attending these schools will receive breakfast at no charge regardless of income under this provision.
2. You will receive notification of eligibility for free or reduced price meals once the application has been processed. Regardless of the determination all breakfasts will be served to children at no charge. The application approval determines the federal reimbursement we receive to cover the costs of the meals served.
3. Information provided on the application may be checked. We may ask you to send written proof of the information provided. If your application is selected for verification you will be notified in writing.
4. Your child(ren) qualify if you provide a SNAP or TANF case number. You do not have to inform the school when you no longer receive SNAP or TANF.
5. Children in households participating in WIC may be eligible for free or reduced-price meals.
6. You may complete an application at any time during the school year if your household size increases, income decreases, or if you begin receiving SNAP or TANF.
7. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Dr. Alicia Hart**, 703-619-8289, alicia.hart@acps.k12.va.us

If you have other questions or need help, call **Sonya Grant**, 703-619-8407, sonya.grant@acps.k12.va.us

Sincerely,
Cynthia Hormel
Director, School Nutrition Services

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART for School Year 2020-2021

Household size	Yearly	Monthly	Weekly
1	\$23,606	\$1,968	\$ 454
2	\$31,894	\$2,658	\$ 614
3	\$40,182	\$3,349	\$ 773
4	\$48,470	\$4,040	\$ 933
5	\$56,758	\$4,730	\$1,092
6	\$65,046	\$5,333	\$1,251
7	\$73,334	\$6,112	\$1,411
8	\$81,622	\$6,802	\$1,570

Each additional person: + \$ 8,288 + \$ 691 + \$ 160

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

NON-DISCRIMINATION STATEMENT

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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