

FINANCIAL SERVICES

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PARENTS & STUDENTS

NEW TO ACPS

STAFF

COMMUNITY

Procurement and General Services

The Procurement and General Services office provides services for current bids and requests for proposals, contractual services, MUNIS procurement system and training, inventory, purchase order processing, vendor information, print/copy business center and mail room, and procurement policies and procedures.

Vendor Registration

- [Vendor Self-Service Registration System](#)
- [Vendor Self-Service Tutorial](#) (PDF)
- [eVa Vendor Registration](#)
- [eVa Vendor Registration Tutorial](#)

Procurement Customer Service Survey

- [Procurement Customer Service Survey](#)

Resources

- [Doing Business with ACPS - A Guide for Vendors](#) (PDF)
- [Procurement Manual](#) (PDF)
- [ACPS Purchase Order Terms and Agreement](#) (PDF)

[Current Requests for Bids, Proposals and Qualifications](#)

Listed below are the current solicitations. Note that changes and addenda to the solicitation may occur prior to closing and/or opening. Be sure to check the listing frequently. For questions on specific solicitations, please call 703-619-8043.

Interested offerors/bidders may obtain a copy of a solicitation by visiting the links below, by picking up a hard copy at the Procurement Office at ACPS Central Office, or by sending your request via fax to 703-619-8090.

CONTACT INFORMATION

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Vendors may scroll below "Current Requests for Bids, Proposals and Qualifications" to see current solicitations or click the hyperlink to view current solicitations as ACPS transition bids to VSS.

[Home](#)

[Vendor Self Service](#)

[Bids](#)

[Registration](#)

Welcome to Vendor Self Service

Welcome to the Alexandria City Public Schools (ACPS) Vendor Self Service Module. Thank you for your interest in doing business with ACPS. The Procurement Team is looking forward to working with you. Please assemble the following information before continuing:

Tax ID

Legal Business Name

State Corporation Commission ID

Contact Information (name, address, email, phone)

Account Administrator (person responsible for updates)

Commodity codes/descriptions of your products and services.

For help, please email us at VSSHELP@ACPS.K12.va.us

Note: FOR APPROVAL AS A VENDOR, W9 ATTACHMENT IS REQUIRED.

Sincerely,

Procurement Director

The hyperlink will take vendors to "Vendor Self Service" where they can register and see current bids.

By clicking on "Bids" all vendors (registered and unregistered vendors) can see current solicitations.

Bids

[Vendor Self Service](#) | [Return to My Bids](#)

Bid Number

(other search criteria will be ignored)

Bid Description

Bid Status

Open bids only

Search

Clear

Bids

[Vendor Self Service](#) | [Return to My Bids](#)

Bid Number

(other search criteria will be ignored)

Bid Description

Bid Status

Open bids only

Search

Clear

Vendors can search bids by bid numbers, description or by clicking "open bids only" to view all current solicitations.

Clicking "Open Bids Only" generates the following result. Then vendors can click "Details" for more information.

Bids

Search Results



[Vendor Self Service](#) | [Modify Search](#) | [New Search](#)

1 Found 1-1

Bid Number	Description	Proposals Due By	Bid Opening	Status	
170501	William Ramsay Elementary School Playground Drainage Improvements	05/31/17 03:00 PM	05/31/17 03:01 PM	Accepting Proposals	Details



Request for Bids

Status: Open

[Return to Search Results](#)

Vendors can see all bid information including events, addenda, items requested.

Vendors can also download attachments and create their proposal responses

[Create Proposal](#)

Information **Events** Addenda Items

Bid Number 170501

Description William Ramsay Elementary School Playground Drainage Improvements

Proposals due by 05/31/2017 03:00 PM

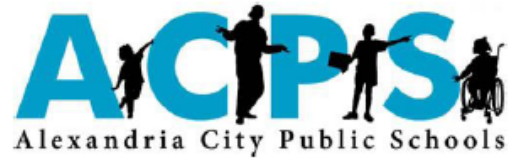
Bid opening date 05/31/2017 03:01 PM

Approximate award date 06/07/2017 12:00 AM

Notes to Vendor ACPS is seeking responses from qualified Bidders to this Invitation to Bid (ITB) for playground drainage improvements at William Ramsay Elementary School, located at 5700 Sanger Avenue, Alexandria, VA 22311.

BIDS SHALL BE ELECTRONIC RESPONSE ONLY

Attachments: (2)



**ALEXANDRIA CITY SCHOOL BOARD
dba
ALEXANDRIA CITY PUBLIC SCHOOLS (ACPS)**

INVITATION TO BID (ITB)

For

**WILLIAM RAMSAY ELEMENTARY SCHOOL
PLAYGROUND DRAINAGE IMPROVEMENTS**

ITB NUMBER 17-05-01

OPENING DATE: May 31, 2017

OPENING TIME: 3:00 PM

The Invitation for Bid and related documents may be obtained from the
Alexandria City Public Schools (ACPS) web site at:
www.acps.k12.va.us/purchasing.

Registration on Vendor Self Service is required.

All Bids shall remain valid for a period of ninety (90) days.

**ALEXANDRIA CITY PUBLIC SCHOOLS
DOES NOT DISCRIMINATE AGAINST FAITH-BASED ORGANIZATIONS**

Date of ITB – May 3, 2017

If "attachments" are checked on the previous page, pdf files associated with the solicitation will be displayed as this sample demonstrates.