

## **REGULAR SCHOOL BOARD MEETINGS**

The School Board will transact all business at official School Board meetings. However, nothing prohibits separately contacting the membership, or any part thereof, of the School Board for the purpose of ascertaining a member's position with respect to the transaction of public business, whether such contact is done in person, by telephone or by electronic communication, provided the contact is done on a basis that does not constitute a meeting under the Virginia Freedom of Information Act.

All meetings of the School Board are open to the public, except as otherwise provided by law.

The meetings of the School Board shall be held as specified by the School Board. The date, time, and location of a regular meeting of the School Board may be changed by the Chair, provided each member is duly notified or a reasonable attempt has been made to notify each member. Such changes to the meeting schedule must also comply with the notice requirements outlined in Policies BDDA and BDDC.

As standard practice, any item requiring official action shall be presented for discussion at a regular meeting and acted upon at the next regular meeting. However, an item requiring immediate action may be presented and acted upon in the same meeting. Additionally, certain items that are not time-sensitive may also be presented and acted upon at a regular meeting at the discretion of the full Board.

No meeting shall be conducted through telephonic, video, electronic or other communication means where the members are not physically assembled to discuss or transact public business, except as provided in Policy BDD.

The School Board will give notice of its meetings in accordance with Policies BDDA and BDDC.

At least one copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to the members of the School Board for a meeting are made available for public inspection at the same time such documents are furnished to the members of the School Board.

Any person may photograph, film, record or otherwise reproduce any portion of an open meeting. The School Board may adopt rules governing the placement and use of equipment necessary for broadcasting, photographing, filming, or recording a meeting to prevent interference with the proceedings, but does not prohibit or otherwise prevent any person from photographing, filming, recording, or otherwise reproducing any portion of an open meeting. The School Board does not conduct any open meeting in any building or facility where such recording devices are prohibited.

Minutes of all School Board meetings are recorded in accordance with Policy BDDG.

Adopted: October 24, 1996  
Amended: March 21, 2002  
Amended: June 12, 2008  
Amended: April 30, 2015  
Amended: October 12, 2017

Legal Refs.: Code of Virginia, 1950, as amended, §§ 2.2-3707, 2.2-3710, 22.1-72, 22.1-74.

Cross Refs.:	KC	Community Involvement in Decision making
	BCA	Board Organizational Meetings
	BDD	Electronic Participation in Meetings from Remote Locations
	BDDA	Notification of School Board Meetings
	BDDC	Agenda Preparation and Dissemination
	BDDG	Minutes