

STUDENT TEACHING AND INTERNSHIPS

The School Board shall cooperate with approved colleges and universities in providing laboratory opportunities for student teaching. The conditions and policies that shall pertain in governing the administration of the student teaching program in the Alexandria City Schools are as follows:

1. Teachers who serve as supervising teachers shall have a satisfactory evaluation and be on a continuing contract.
2. All teachers who serve as supervising teachers shall be recommended by the principal of the school to the Superintendent or designee for approval.
3. A class shall have no more than one student teacher during the regular school session. Only with the approval of the Superintendent or designee shall any class have a student teacher assigned to it for more than one semester.
4. No supervising teacher shall have a student teacher assigned to him for more than one semester during the regular school session. Any exception to this limitation must be approved by the Superintendent or designee.
5. All administrative personnel and supervising teachers shall make certain that student teachers acquire the required number of teaching hours necessary for state certification.
6. The first responsibility of the supervising teacher shall be the educational welfare of the students for whom he is responsible.
7. Participation in teaching, planning of lessons as units, and involvement in school activities by the student teacher shall be under the supervision and administrative supervision of the principal and the supervising teachers.
8. The administrative and supervisory officers in the school division shall have complete authority to reject or to terminate any student teacher whose professional or ethical behavior has a negative effect on the ongoing instructional program or welfare of students.
9. Information concerning students may be available to student teachers at the discretion of the supervising teacher and/or principal. In all cases, the student teachers shall respect the confidential nature of information provided.
10. The structure and administration of the student teaching program in the school division shall be that of the Superintendent or designee, subject to the approval of the School Board.
11. Student teachers will follow all policies and regulations of the Alexandria City School Board that apply to teachers.

Adopted: November 7, 1996
Amended: December 17, 2015

Legal Ref.: Code of Virginia, 1950, as amended, § [22.1-78](#)

Cross Refs.: JO Student Records
LE Relations with Colleges and Universities
KN Sex Offender Registry Notification